

Notice of Meeting



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Personnel Committee

Monday, 21st February, 2022 at 10.00 am
in Second Floor Meeting Area Council
Offices Market Street Newbury

Note: This meeting can be streamed live here: <https://www.westberks.gov.uk/executivelive>.

Date of despatch of Agenda: Friday, 11 February 2022

For further information about this Agenda, or to inspect any background documents referred to in Part I reports, please contact Sadie Owen (Principal Democratic Services Officer) on 07824 823 893
e-mail: sadie.owen1@westberks.gov.uk

Further information and Minutes are also available on the Council's website at www.westberks.gov.uk



WestBerkshire
C O U N C I L

To: Councillors James Cole (Chairman), Jeff Brooks (Vice-Chairman),
Adrian Abbs, Garth Simpson and Howard Woollaston

Substitutes: Councillors Dennis Benneyworth, Lee Dillon, Nassar Hunt and
Richard Somner

Agenda

	Page No.
1. Apologies for Absence To receive apologies for inability to attend the meeting (if any).	
2. Minutes To approve as a correct record the Minutes of the meeting of the Committee held on 14 th December 2021.	5 - 8
3. Declarations of Interest To remind Members of the need to record the existence and nature of any personal, disclosable pecuniary or other registrable interests in items on the agenda, in accordance with the Members' Code of Conduct .	
4. Update on HR Activity 2021 Q1/2/3 The report is an information only report for the purposes of updating on four aspects of HR activity for 2021/2022 Q1 and Q2 which includes Recruitment, Appraisals and Performance Management, Training, and Casework. This report is provided at request of members of the Personnel Committee by way of an update.	9 - 40
5. Statutory Pay Policy 2022 The report will need to be approved and referred to Council on 17 March 2022 to seek approval of the Statutory Pay Policy Statement for publication from 1 st April 2022.	41 - 64
6. Date of Next Meeting Next meeting 29 April 2022.	

Sarah Clarke
Head of Legal and Strategic Support

If you require this information in a different format or translation, please contact Sadie Owen on telephone (01635) 519052.